

March, 2018

Thank you for your inquiry concerning clinical elective courses offered by Sidney Kimmel Medical College at Thomas Jefferson University (formerly known as Jefferson Medical College). Enclosed is an Application for Clerkship Instruction, a Visiting Student Immunization Documentation Form, and a clinical curriculum planner for the 2018-2019 academic year. Please complete Section 1 of the application, have your medical school complete Section II, and return the application to the Office of the Registrar. Please have the Immunization Form completed and returned directly to University Health Services. The address of University Health Services is on the top of the form. The Immunization Form must be completed and returned to University Health Services before you begin your rotation. You will not be allowed to begin an elective until clearance from University Health Services is obtained. An online version of the catalogue can be viewed at:

<http://www.jefferson.edu/content/dam/university/skmc/student-resources/Catalog2015.pdf>.

You must be in your final year of medical school at the time of the elective. All time periods of electives applied for at Sidney Kimmel must match the dates of Sidney Kimmel Medical College's teaching block dates. You must have also taken and passed the USMLE Step 1 Examination or COMLEX. Please submit this to our office along with your application. Electives are only available at Thomas Jefferson University.

Students are also required to submit the following:

- USMLE Step 1 Examination or COMLEX.
- Proof of 3M N95 1860 respiratory mask fit
- One-hour HIPPA training.
- One-hour OSHA training (blood borne pathogens).
- Completed BLS training within one year of the elective.
- Students on an approved rotation are also required to have comprehensive health insurance and receive professional liability coverage. The limit coverage is \$1,000,000 per medical incident and \$3,000,000 annual aggregate.
- Complete a criminal background check for the state of PA. For a copy of the PA Criminal Background Check, please visit <https://epatch.state.pa.us/Home.jsp>

Pennsylvania Child Abuse Clearance is also required. The Child Abuse Clearance may be found on the Department of PA Human Services website. The form is available at <http://dhs.pa.gov/publications/findaform/childabusehistoryclearanceforms/index.htm> Please select "volunteer".

A copy of the Clinical curriculum dates are attached. The dates that you can apply for electives are listed on the bottom of the chart (teaching blocks 10-20). Please select the dates of the elective you are applying to from this chart.

- SURGERY department will consider applications beginning with Block 13 and are subject to availability.
- MEDICINE rotations are ONLY offered in Block 18. MEDICINE offers MED 441, MED 457, MED 467, MED 469, MED 473, MED 478 and MED 779.
- PATHOLOGY department requires that visiting students take PATH 401 first as a visiting student.
- FAMILY MEDICINE offers FMED 401, 407, 409, and 410 from blocks 13-20. In addition, students are required to complete an additional application form and a CV. Please contact Ms. Laura Monroe at [Laura.Monroe@jefferson.edu](mailto:Laura.Monroe@jefferson.edu) for the supplemental application.
- INTEGRATIVE MEDICINE does not accept visiting students at this time.
- Neurology 401 requires prior completion of a course in Neurology as indicated on the student's academic transcript and the USMLE Step 1 score report. Please contact Ms. Jasmine King at [Jasmine.D.King@jefferson.edu](mailto:Jasmine.D.King@jefferson.edu) for information regarding where to send supplemental documentation.
- OBGYN department will consider applications beginning with block 13. Students requesting OB411 must affirm that they have access to a vehicle as there are duty locations that are not accessible by public transportation. Students who are interested in a rotation are encouraged to apply for block 18 as more openings are expected to be available during that time. OBGYN has an additional application. Please contact Ms. Diana Brooks at [Diana.Brooks@jefferson.edu](mailto:Diana.Brooks@jefferson.edu) for the supplemental application.
- ORTHOPAEDIC SURGERY has an additional application form. Please contact Ms. Kelly Quici [Kelly.Quici@rothmaninstitute.com](mailto:Kelly.Quici@rothmaninstitute.com) for the supplemental application.
- ANESTHESIOLOGY requires a copy of an academic transcript. Please contact Ms. Mary Long; [mary.long@jefferson.edu](mailto:mary.long@jefferson.edu) for information pertaining to transcript submission.
- REHABILITATION MEDICINE has an additional application form. Please contact Ms. Patricia Williams at [patricia.a.williams@jefferson.edu](mailto:patricia.a.williams@jefferson.edu) for the supplemental application.
- EMERGENCY MEDICINE requires a copy of an updated official transcript, USMLE Step 1 score report, updated CV, and a personal statement. Please contact Mr. Steven Bulizzi at [steven.bulizzi@jefferson.edu](mailto:steven.bulizzi@jefferson.edu) for information pertaining to supplemental documentation.

- PEDIATRICS department offers PED403 and IDPT430. These courses are offered at Thomas Jefferson University.
- RADIATION ONCOLOGY requires a copy of an updated CV in addition to the USMLE Step 1 score report. Please contact Ms. Marlene Folino at [marlene.folino@jefferson.edu](mailto:marlene.folino@jefferson.edu) for information pertaining to supplemental documentation.

Your application will be forwarded to the appropriate clinical department for evaluation beginning in May 2018.

All clinical rotations done at Sidney Kimmel Medical College must be arranged through the Office of the Registrar. Any coursework arranged without going through the Registrar's Office –e.g. arranged directly with an attending physician or department – will not be eligible for credit.

The elective form can be sent to the following contact:

**Nicole Bailey, Student Services Coordinator**  
**[visitingstudent@jefferson.edu](mailto:visitingstudent@jefferson.edu)**  
**Sidney Kimmel Medical College at Thomas Jefferson University**  
**1015 Walnut Street – Room 115**  
**Philadelphia, PA 19107**

Thank you for your interest in Sidney Kimmel Medical College. If you have further questions, please contact the Office of the Registrar at 215-503-8734.

Sincerely,

Nicole



Nicole S. Bailey, MSW  
Student Services Coordinator  
Sidney Kimmel Medical College



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Telephone Number

E-mail Address

**SECTION III Sidney Kimmel Medical College Registrar Approval**

Application:  Approved  Denied, Reason \_\_\_\_\_

Previous Enrollment – Number of weeks \_\_\_\_\_

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Registrar/Representative Signature

Date

**Section IV Sidney Kimmel Medical College Department Approval**

This application for clerkship instruction  IS  IS NOT approved for the period:

\_\_\_\_\_ to \_\_\_\_\_

Starting date

Ending date

You are expected to report to \_\_\_\_\_

Name of person

Located \_\_\_\_\_

Street Address, Building, Room#

At \_\_\_\_\_

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Department Chairmen/Representative Signature

Date

Requirements:

- PA Criminal Background Check
- PA Child Abuse Clearance
- Evidence of Malpractice Insurance
- HIPPA Training
- OSHA Training
- BLS Training
- USMLE Step 1

2018-19  
CLINICAL CURRICULUM PLANNER

**CLASS OF 2020**

7/10 - 8/10 (2018)	8/13 - 9/14	9/17 - 10/19	10/22 - 11/23	11/26 - 12/21 (2018) and 1/7 - 1/11 (2019)	1/14 - 2/15 (2019)	2/18 - 3/22	3/25 - 4/26	4/29 - 5/24	5/27 - 6/21	B R E A K
<b>MA</b>	<b>MB</b>	<b>MC</b>	<b>MD</b>	<b>MX</b>	<b>ME</b>	<b>MF</b>	<b>MG</b>	<b>MU</b>	<b>MV</b>	
July 9th is required Orientation				B R E A K				(4th Year Electives)		
18-01	18-02	18-03	18-04	18-05	18-06	18-07*	18-20	18-21		

**CLASS OF 2019**

7/9 - 8/3 (2018)	8/6 - 8/31	9/4 - 9/28	10/1 - 10/26	10/29 - 11/23	11/26 - 12/21	1/7 - 2/4 (2019)	2/4 - 3/1	3/4 - 3/29 (Gateway)	4/1 - 4/26	4/29 - 5/24	5/27 - 6/21	B R E A K
<b>MJ</b>	<b>MK</b>	<b>ML</b>	<b>MM</b>	<b>MN</b>	<b>MP</b>	<b>MQ</b>	<b>MR</b>	<b>MS</b>	<b>MT</b>	<b>MU</b>	<b>MV</b>	
July 9th is required Orientation						B R E A K						
18-10	18-11	18-12	18-13	18-14	18-15	18-16	18-17	18-18	18-19	18-20*	18-21	

\*Teaching Blocks 18-07 and 18-20 are the final blocks for 4th Year students.